

Grace Church Bothwell, Privacy Notice

Personal data

Your privacy is important to us and this notice outlines the way Grace Church will use, and protect the personal information you provide to us. Personal information includes your name, address, email address or telephone number. The processing of personal data is governed by the General Data Protection Regulation (GDPR). It is important that you read this notice so that you are fully aware of how and why we are using your data. We comply with our obligations under GDPR by keeping personal data up to date, storing and destroying it securely and by not collecting excessive amounts of data.

How we use information?

We will use information you give us to:

- To update membership records
- Provide pastoral care
- To provide information about news, events and activities within Grace Church and the wider Church community
- To fulfil legal obligations such as child protection measures
- To comply with the law

Who will see your information?

We do not share your information with any third parties without your consent unless we are obliged to do so by the law.

How long will we keep your data?

We will only retain your personal data for as long as necessary, as well as to satisfy any legal, accounting and reporting requirements. We hold data for varying lengths of time depending on the type of information and we will contact you annually to check the accuracy of the information we hold. When your data is no longer required, it will be destroyed (details are available in our retention policy). Your data will be stored in a secure and confidential place. We ensure that all technical measures are in place to protect personal data.

Getting a copy of your data

You may request details of all the information Grace Church holds about you by contacting the church via the website, or by writing to The Data Protection Officer at Grace Church, 60 Main Street, Bothwell, G71 8EX